

**Shared Decision -Making Committee  
November 15, 2018  
Minutes**

Attendance:

Mrs. Barton	Community Member
Mrs. Payne	Parent Member
Mrs. Lombardo	Teacher
Mr. Scammell	Lead Teacher
Mr. Van Cott	Superintendent/Principal

- I. Mr. Van Cott welcomed everyone to the November SDMC meeting.
  
- II. Vision Statement: The committee discussed definitions for Mission and Vision Statements and reviewed various member generated Vision Statement models. A Vision Statement focuses on tomorrow and what an organization wants to ultimately become. A Mission Statement focuses on today and what an organization does to achieve it. After much discussion, the SDMC decided on three examples of Vision Statements for the Sagaponack School that they can support and will forward them to the Board of Trustees (BOT) for their review and consideration. These three versions are as follows:
  - a. As a caring community, we all work together to give our students a strong start in life that will help them achieve a bright future.
  - b. Educating each child in a unique setting that helps foster bright and independent life-long learners.
  - c. The Sagaponack School...Educating our children of today for their world of tomorrow.

The Sagaponack Common School District and its community are committed to the belief that all children have the right and should be provided the opportunity to achieve excellence in educational pursuits. The District is to educate students in the values critical skills and essential knowledge necessary to be informed and responsible citizens prepared to take the next steps in their education, careers, and lives in our diverse society.

FYI...The Mission Statement as it is posted on the District's website states the following...

The committee was reminded that when vision and mission statements are read one after the other they complement each other and represent a complete and unified message.

- III. Superintendents' Conference Day: On November 6, 2018 the faculty participated in a Superintendents' Conference Day. During the morning hours part-time staff members joined the faculty for a training session on the important topics of Sexual Harassment in the Workplace, Blood Borne Pathogens and DASA...aka the Dignity for All Act. During the remainder of the day, the faculty reviewed the following items:
  - a. Mental Health Curriculum
  - b. Response to Intervention (RtI)
  - c. Third Party Assessments
- IV. Professional Development Plan Review: A DRAFT of the required 2018-19 Professional Development Plan was distributed. All members were asked to review its contents and give the school a call with any questions. Mr. Van Cott will respond accordingly. If the SDMC is in agreement with the DRAFT plan, it will be forwarded to the BOT for their review and approval at their December Board meeting.
- V. District-Wide Safety Plan Review: The same process will be followed for this review. If there are no objections, this plan will also be forwarded to the BOT for their review and approval at their December Board meeting.
- VI. Promoting Sagaponack: Mr. Van Cott shared with the committee samples of the new promotional materials that support the quality work that we are doing here in Sagaponack. (Post card and brochure) These items will be distributed to the local post office, real estate offices, etc. and will be used at various school events. When coupled with the promotional video that is posted on the District's website, these items cast a very positive light on our wonderful school district. Congratulations and a big thank you to Meredith Kennedy from Acre Arts for a job well done!
- VII. Parent Volunteers: Mr. Van Cott asked Mrs. Payne if she would serve as the point person for the school to contact when we are in need of parent volunteers to help us out. This need will be "event specific" and parents may be called upon to assist with an upcoming movie night, the scrapbooks that are made for the children who graduate from Sagaponack, etc. Mrs. Payne graciously accepted this invitation to serve in this capacity.
- VIII. With no additional questions or concerns, the meeting was adjourned at 3:30 p.m.

**The next meeting of the SDMC will take place on January 17, 2019 at 2:45 p.m.**

**Happy holidays to one and all!**