

**Sagaponack Common School District  
 COVID -19 Test to Stay Plan  
 January 2022**

This written plan is in place to implement the New York State Department of Health and Suffolk County Department of Health Services (“SCDHS”) guidance for Test to Stay (“TTS”) TTS. This plan will be available for SCDHS review upon request.

This plan applies to District employees and students and is intended to avoid school exclusion (but not other restrictions of quarantine) of asymptomatic school-based close contacts who are otherwise subject to quarantine following exposure to COVID-19.

In order for an individual to be permitted to remain in school using TTS, all of the following requirements must be met:

1. **Qualifying School Exposure:** The exposure must have occurred in the school setting and while both the person with COVID-19 (index patient) and exposed person were consistently and properly masked. The determination whether this requirement has been met will be made by Mr. Terry Scammell or Mrs. Katie Lombardo, in their sole discretion.
2. **Asymptomatic:** The exposed person must remain asymptomatic. If the exposed person who is allowed to remain in school through TTS develops symptoms, they will be immediately excluded from school per current District/school guidance. If at any point during this period, your child (if a student) or you (if an employee) develops symptoms, do not come to school.
3. **Required Minimum Testing Sequence:** The exposed person must be tested a minimum of three, times during the seven-day period following exposure, unless recognition of the exposure is delayed or weekends or school breaks intervene. \*The seven-day period is measured in calendar days where the last date of exposure is considered day 0. The first test will be done as soon as possible after exposure is identified (i.e., the first day the student is in school after identified exposure).

The required minimum testing regimen will be as follows which may be modified as necessary:

<b>Minimum Testing Cadences</b>		
<b>Day of First Test</b>	<b>Day of Second Test</b>	<b>Day of Third Test</b>
0	2 or 3	5, 6, or 7
1	3	5, 6, or 7
2	4	5, 6, or 7
3	5, 6, or 7	NA
4	5, 6, or 7	NA
5	6 or 7	NA
6	NA	NA
7	NA	NA

Adjustments may be made to account for weekends and other non-school days, in which case a test must be conducted on the first school day back and continue thereafter according to the above.

4. **Timing of Test and Results:** Tests must be conducted—and the results received—before the school day begins. Positive individuals must be excluded from school and isolated per existing procedures. Test results must be emailed or dropped off to Mrs. Jeanette Krempler, District Clerk. If an at-home over the counter test is administered a copy or photo of the test result matched with the student’s name and date of the test along with the parent attestation form must be submitted to Mrs. Krempler as proof of a negative test before admitting the student into school. If the test is performed at an authorized testing facility, a copy of the negative test result must be submitted to Mrs. Krempler.
5. **Use of At-Home / Over-the-Counter Tests:** If the test is done in an unmonitored setting (e.g., at home using an over-the-counter, or OTC, rapid test) the parent/guardian is expected to administer the test on their child in accordance with the manufacturer’s instructions provided in the OTC test.
6. **Participation in the Test To Stay Program:** To participate in the District’s Test To Stay Program the parent/guardian must complete and sign the District’s COVID-19 Test To Stay (TTS) Participation Consent Form by which the parent/guardian agrees to the student’s participation in TTS, agrees to the conditions outlined above, and if District-administered testing will be used, for example, consents to the student’s participation in same.

### **Equity Considerations:**

It is the District’s goal that where resources permit, families will not have to pay for the testing necessary to permit the student to remain in school under the TTS Plan. A family’s inability to pay for testing will not prevent a student from being eligible for TTS. When a family is notified of school-based exposure and a student’s eligibility for TTS, the District will identify available testing resources through the District or testing resources that may be available in the community.

### **Protocols for Follow-Up on Positive Test Results:**

If a student tests positive for COVID-19 the student will be excluded from school and permitted to return to school per the recommendations from the Suffolk County Department of Health Services (SCDHS). Close contacts will be reported to the SCDHS for instructions on contact tracing.

### **Continued Quarantine Requirements:**

In accordance with New York State Department of Health and SCDHS requirements, an exposed person who is allowed to remain in school through TTS must be quarantined outside of school instruction/academic periods (on weekends/holidays when the seven-day TTS period is still active, but no school test is required; after school/evenings; no community activities or extracurricular participation including clubs, sports, arts/performance activities, etc.).

Please note that students participating in TTS are allowed to continue to ride the school bus following all existing guidance, including required masking.

**Reporting of Test Results:**

The District will maintain reports of all tests and encourages staff and families to submit positive at-home test results to SCDHS via the Report At- Home COVID-19 Positive Test Result Portal that can be found at [www.suffolkcountyny.gov/suffolkcovid](http://www.suffolkcountyny.gov/suffolkcovid). If a family does not have computer access, they can call 311 to report their positive at-home test result.

Sagaponack CSD Board of Trustees Adopted: 1/18/2022