### I. District LEA Information

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What is the name of the district administrator responsible for entering the Instructional Technology Plan data?

Angela Kiang

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2. What is the title of the district administrator responsible for entering the Instructional Technology Plan data?

Director of Technology

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#### II. Strategic Technology Planning

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#### 1. What is the overall district mission?

The Sagaponack Common School District and its community are committed to the belief that all children have the right and should be provided the opportunity to achieve excellence in education pursuits. The District is to educate students in the values, critical skills, and essential knowledge necessary to be informed and responsible citizens, prepared to take the next steps in their education, careers, and lives in our diverse society.

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2. What is the vision statement that guides instructional technology use in the district?

The Sagaponack Common School District is committed to providing a strong foundation in technology for lifelong learning and improved quality of life. Our mission is to insure Sagaponack Common School District students are responsible, knowledgeable, and forward-thinking technology users. We are committed to ensuring students achieve the highest NextGen skills in order to reach their greatest potential in science, math, engineering, problem solving, and creative thinking.

The Sagaponack Common School District recognizes the need to increase opportunities, access, understand, and communicate information. The district is committed to expanding our knowledge-base and effectively utilizing technology in our school that will:

Promote and enhance teaching and learning through collaboration and focus of best practices.

Include technology as a key component of K-3 grade instruction and differentiation methods.

3. Summarize the planning process used to develop answers to the Instructional Technology Plan questions and/or your district comprehensive Instructional Technology Plan. Please include the stakeholder groups participating and the outcomes of the instructional technology plan development meetings.

The Technology Committee includes the Superintendent/Principal, Technology Director/Technology Teacher, Special Education Teacher, classroom teachers and the Shared Decision Making Committee (parents/community members). The technology planning process is an on-going process including quarterly meetings to review data from current technology solutions to ensure strong connections with classroom learning and supplementary instruction provided by service providers, e.g., RTI Teacher, bilingual, Speech. In addition, these meetings enable the planning committee to discuss best practices in instructional technology and ensure cross collaboration.

During our meetings, we use tools provided by ISTE, 21st Century Skills framework and NextGen Standards to focus discussions and review current systems and goals for improving student performance. Sagaponack School District, through an extensive strategic planning process utilizes a vision and mission to drive the corresponding technology implementation plan for this phase of instructional technology implementation and professional development and training.

During meetings, we discuss student needs and review options for best practices based on instructional technology solutions.

Over the next 3 years some of the questions the planning committee will address are:

How can we implement a 1:1 computing environment that makes use of best practices for school and home based learning?

How can we facilitate and empower teachers to continually look for ways to use technology to support student success?

How can teachers use technology tools that have the most effect on classroom management and student success? e.g. Google Classroom

How can we improve our systems to ensure all students can quickly use instructional technology solutions (e.g. single sign-in solutions)?

How can we improve the use of technology for ELLs and students with learning disabilities?

The Technology Committee is working hard to keep up with the ever-changing world of technology. The goal for Sagaponack Common School is not necessarily to use more technology but to use it more effectively given each new student who joins our community.

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#### II. Strategic Technology Planning

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# 4. How does the district's Instructional Technology Plan build upon, continue the work of, and improve upon the previous three-year plan?

The technology committee spoke with all stakeholders (teachers, administrators, board members) to review educational goals of years prior to the pandemic and compared them to what we experienced in the past two school years. This technology plan addresses the additional questions:

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- •Are there additional professional development topics that need to be addressed?
- •Are there new educational programs that we would like to use?
- •Now that we are a 1:1 district, how do we integrate meaningful technology into classroom instruction?
- •Was the technology we were using adequate for blended or virtual learning?
- •How can we integrate a blended online and in person learning environment if necessary? How can we support our staff for online instruction?

#### 5. How does the district Instructional Technology Plan reflect experiences during the COVID pandemic?

The Sagaponack Common School District was able to continually hold in person learning throughout the pandemic. Due to our small size, currently 11 students in grades K-3, we were/are able to distance our students appropriately and online learning has not been necessary. The school was a 1:1 device school before the pandemic began. The results of our digital equity survey showed that all students had reliable internet connectivity at home. The school transitioned to a Google based school last school year. The staff and students have both been trained in Google based products, classroom, meet, etc, if the need to switch to online learning is found to be necessary.

6. Is your district currently fully 1:1?

Yes

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### II. Strategic Technology Planning

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#### 7. Please describe the professional development plan for building the capacity of educators and administrators in the attainment of the instructional technology vision as stated in response to question 2.

Sagaponack Common School District uses a multi-prong approach to support our community when choosing, using, assessing and benefiting from instructional technology applications.

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- •In-service and on-line professional development to support technology solutions that support instructional planning, classroom
  •management, and integrated instructional technology solutions e.g. Google Classroom, Aimsweb +, Waterford Early Learning, Amplify Reading
- •We utilize the services of the Eastern Suffolk BOCES and the Peconic Teacher Center who offer courses at reduced cost and offer a range of technology related classes e.g., NextGen, Google Classroom, Smartboard tools, Best Instructional Apps Professional Learning Community (PLC) will spend 30 % of their time working on NextGen. 21st Century and New York State technology integration standards.

Professional Development Plan

Instructional Technology professional development will be provided throughout the year for teachers, administration, and support staff. Professional development will include work by Professional Learning Communities, a well-researched practice that enables our school community to engage in productive, forward thinking strategies, throughout the school year. ES BOCES professional development, Model Schools program, Peconic Teacher Center, local universities and instructional technology vendors.

In addition, parents will be offered support and training during the school year to ensure on-going use of best practices for differentiating and individualizing learning at school and at home.

Professional development topics include:

- •How to use technology in the classroom to support thinking, organizing, collaborating, communicating with text and multimedia across core subject areas
- •How to find and evaluate information, write and communicate in a Digital World
- How to help students develop a rich vocabulary with technology tools and resources
- How technology can help students with special needs/ELL including Apps and computer-based settings
- •How to support student's content knowledge and encourage deeper understandings
- •How can teachers and instructional support staff best assess instructional technology applications to ensure all students' needs are met Professional Learning Community focus on:
- •What current uses of instructional technology are providing the support, knowledge, skills, management, and reports to create effective individualized education and behavior management plans.
- •How is an integrated 1:1 computer environment differ from having 1 computer for each child.
- •Useable data for progress monitoring, remediation and standards mastery
- ·How can we authentically assess every student's best work with technology and create connections with real world applications
- •How can we assess our own professional development to ensure we are growing with technology

Examples of Professional Development topics include:

What is assistive technology and who needs it?

How can we make the most of our student management systems (Schooltool)?

What does our student data report?

Are we using our instructional systems with fidelity?

Google for Education Suite, what is it and why should we use it?

How can we use Google Classroom for optimal classroom management?

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#### II. Strategic Technology Planning

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How can we use data and supplementary materials from current instructional technology solutions to drive instruction and classroom management?

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How can we use virtual reality to support instruction? When are virtual field trips more effective than "real word" field trips? How else can we use virtual reality to expand a student's imagination and learning?

What are the best Apps for Chromebooks and what can they do for our students?

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#### III. Goal Attainment

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Overview: In this new section, the District is asked to outline the extent to which they have achieved, at the local level, goals put forth in the 2010 Statewide Learning Technology Plan.

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1. Digital Content – The District uses standards-based, accessible digital content that supports all curricula for all learners.

#### The district has met this goal:

Fully

2. Digital Use – The District's learners, teachers, and administrators are proficient in the use of technology for learning.

#### The district has met this goal:

Significantly

3. Digital Capacity and Access – The District's technology infrastructure supports learning and teaching in all of the District's environments.

#### The district has met this goal:

Fully

4. Leadership – The District Instructional Technology Plan is in alignment with the Statewide Learning Technology Plan vision.

#### The district has met this goal:

Significantly

5. Accountability – District-level information is posted on the District website, is easy to access, and is easily understood. Information provided includes the results achieved by the District in their efforts to enable students to build knowledge, master skills, and grasp opportunities for a better life.

#### The district has met this goal:

Significantly

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#### 2022-2025 Instructional Technology Plan - 2021

IV. Action Plan - Goal 1

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Enter Goal 1 below:

The Sagaponack Common School District will ensure the use of the highest quality technology and instructional technology support within budget. We will focus on the District's infrastructure to ensure a fast and safe wireless network with cloud-based content storage and management.

2. Select the NYSED goal that best aligns with this district goal.

Design, implement, and sustain a robust, secure network to ensure sufficient, reliable high-speed connectivity for learners, educators, and leaders

<ol><li>Target Student Population(s). Check all th</li></ol>	hat app	ıΙν.
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✓ All students	☐ Economically disadvantaged students
□ Early Learning (Pre-K -3)	□ Students between the ages of 18-21
□ Elementary/intermediate	☐ Students who are targeted for dropout
□ Middle School	prevention or credit recovery programs
☐ High School	☐ Students who do not have adequate access to
□ Students with Disabilities	computing devices and/or high-speed internet at
□ English Language Learners	their places of residence
☐ Students who are migratory or seasonal	☐ Students who do not have internet access at
farmworkers, or children of such workers	their place of residence
□ Students experiencing homelessness and/or	□ Students in foster care
housing insecurity	□ Students in juvenile justice system settings
	□ Vulnerable populations/vulnerable students
	☐ Other (please identify in Question 3a, below)

4. Additional Target Population(s). Check all that apply.

☑ Teachers/Teacher Aides
☑ Administrators
□ Parents/Guardians/Families/School Community
□ Technology Integration Specialists
□ Other

5. How will this instructional technology goal be measured and evaluated during and after implementation? Be sure to include any tools and/or metrics that are part of this evaluation process. Examples might be formative data, local, state, and/or national LEA benchmarks, metrics from instructional software, other technology evaluation programs, etc.

The Sagaponack School District will continue to evaluate their network to determine if upgrades to the internal network is needed. We will also work with our contracted computer company to determine if our network is safe. They will run a diagnostic test at least once per year to determine the likelihood of a cybersecurity event.

The family members will be surveyed each year to determine if they have adequate internet service at their home to use the devices that will be provided by the school to the students.

Teachers who have received professional training in remote learning will also be able to run class sessions remotely, if necessary. Teachers will assign work for students to work independently of their teacher through Google Classroom. Students will also be able to use the cloud based storage to collaboratively work on lessons and projects. All assignments that are assigned to students will be completed and submitted online.

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#### 2022-2025 Instructional Technology Plan - 2021

IV. Action Plan - Goal 1

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6. List the action steps that correspond to Goal #1 from your answer to Question 1, above. All cells in the table must be populated. If you have less than four action steps for this goal, you must enter N/A into columns two, three, four, five, and seven, and choose June 30, 2021 in the date column for all unneeded rows in the table.

	Action Step	Action Step - Description	Responsible Stakeholder:	'Other' Responsible Stakeholder	Anticipa ted date of complet ion	Anticipated Cost
Action Step 1	Planning	Working with the Technology Committee, BOCES Model Schools and an outside BOCES approved technology systems vendor to design a safe and fast wireless network with cloud-based content storage and management for use by teachers, staff, and students.	Other (please identify in Column 5)	Technology Committee	01/01/2 023	2000
Action Step 2	Budgeting	Identify funding to support the installation and maintenance of the fast and safe wireless network with cloud-based content storage and management.	Superintendent	na	03/31/2 023	2000
Action Step 3	Staffing	Determine the staffing and training to support this goal.	Superintendent	na	08/30/2 023	2000
Action Step 4	Implementation	Choose vendor and implement a post installation audit of the new fast and safer wireless network with cloud-based content storage and management.	Superintendent	na	06/30/2 023	2000

7. This question is optional.

If more action steps are needed, continue to list the action steps that correspond to Goal #1 from your answer to Question 1, above.

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#### 2022-2025 Instructional Technology Plan - 2021

IV. Action Plan - Goal 1

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	Action Step	Action Step - Description	Responsible Stakeholder:	"Other" Responsible Stakeholder	Anticipa ted date of complet ion	
Action Step 5	(No Response)	(No Response)	(No Response)	(No Response)	(No Respo nse)	(No Response)
Action Step 6	(No Response)	(No Response)	(No Response)	(No Response)	(No Respo nse)	(No Response)
Action Step 7	(No Response)	(No Response)	(No Response)	(No Response)	(No Respo nse)	(No Response)
Action Step 8	(No Response)	(No Response)	(No Response)	(No Response)	(No Respo nse)	(No Response)

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IV. Action Plan - Goal 2

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#### 1. Enter Goal 2 below:

The Sagaponack Common School District would create a plan to increase equitable access for all families while providing a technology enhanced, culturally and linguistically responsive learning environment to improve teaching and learning at school and at home.

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Select the NYSED goal that best aligns with this district goal.

Provide access to relevant and rigorous professional development to ensure educators and leaders are proficient in the integration of learning technologies

_	Target Student Po	mlatiam/a\	Chaal, all that a	
-2	Tarner Student Po	niliationisi	Check all that a	imiv

✓ All students	☐ Economically disadvantaged students
□ Early Learning (Pre-K -3)	□ Students between the ages of 18-21
□ Elementary/intermediate	☐ Students who are targeted for dropout
□ Middle School	prevention or credit recovery programs
□ High School	☐ Students who do not have adequate access to
□ Students with Disabilities	computing devices and/or high-speed internet at
□ English Language Learners	their places of residence
☐ Students who are migratory or seasonal	□ Students who do not have internet access at
farmworkers, or children of such workers	their place of residence
☐ Students experiencing homelessness and/or	□ Students in foster care
housing insecurity	□ Students in juvenile justice system settings
	□ Vulnerable populations/vulnerable students
	□ Other (please identify in Question 3a, below)

4. Additional Target Population(s). Check all that apply.

□ Teachers/Teacher Aides
□ Administrators
□ Parents/Guardians/Families/School Community
□ Technology Integration Specialists
□ Other

5. How will this instructional technology goal be measured and evaluated during and after implementation? Be sure to include any tools and/or metrics that are part of this evaluation process. Examples might be formative data, local, state, and/or national LEA benchmarks, metrics from instructional software, other technology evaluation programs, etc.

The Technology Director will create videos that will be used by both parents and teachers to gain access to the Google classrooms. Teachers will then use their Google Classroom to give information about the school day to the parents. Parents will be able to connect with the teachers through each classroom. We will monitor the number of times the videos are viewed and classroom accessed.

Sagaponack School will make new connections to community groups, organizations, and people outside of our local community. Students will see what they are learning about in class first hand. Students will create projects based on this new knowledge.

After the curriculum is implemented, students will build their coding knowledge and skills each year from kindergarten until 3rd grade. Before graduation the students will be able to code computer programs using multiple programs. The students will create robotics projects using the different coding programs that will focus on real world applications. These projects will be age appropriate and accompany the classroom curriculum.

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#### 2022-2025 Instructional Technology Plan - 2021

IV. Action Plan - Goal 2

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6. List the action steps that correspond to Goal #2 from your answer to Question 1, above. All cells in the table must be populated. If you have less than four action steps for this goal, you must enter N/A into columns two, three, four, five, and seven, and choose June 30, 2021 in the date column for all unneeded rows in the table.

	Action Step	Action Step - Description	Responsible Stakeholder:	"Other" Responsible Stakeholder	Anticipa ted date of complet ion	Anticipated Cost
Action Step 1	Budgeting	Work with the Superintendent and School Board to ensure recurring budgets for professional development and field trips.	Superintendent	NA	03/31/2 023	10000
Action Step 2	Planning	Create a comprehensive technology curriculum that includes using Google applications	Director of Technology	Technology Committee	09/01/2 023	1000
Action Step 3	Policy/Protocols	Create videos and instructions for parents and students to access Google classroom from home	Director of Technology	NA	12/31/2 022	1000
Action Step 4	Community Partnerships	Identify virtual field trips and/or guest speakers to enhance a culturally diverse curriculum	Classroom	Superintendent	06/30/2 025	10000

7. This question is optional.

If more action steps are needed, continue to list the action steps that correspond to Goal #2 from your answer to Question 1, above.

	Action Step	Action Step - Description	Responsible Stakeholder:	"Other" Responsible Stakeholder	Anticipa ted date of complet ion	Anticipated Cost
Action Step 5	(No Response)	(No Response)	(No Response)	(No Response)	(No Respo nse)	(No Response)
Action Step 6	(No Response)	(No Response)	(No Response)	(No Response)	(No Respo nse)	(No Response)
Action Step 7	(No Response)	(No Response)	(No Response)	(No Response)	(No Respo	(No Response)

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# 2022-2025 Instructional Technology Plan - 2021

IV. Action Plan - Goal 2

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	Action Step	Action Step - Description	Responsible Stakeholder:	"Other" Responsible Stakeholder	Anticipa ted date of complet ion	Anticipated Cost
					nse)	
Action Step 8	(No Response)	(No Response)	(No Response)	(No Response)	(No Respo nse)	(No Response)

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IV. Action Plan - Goal 3

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#### 1. Enter Goal 3 below:

Ensure all constituents including administrators, teachers, instructional support and administrative support staff have the skills to identify the best technology solutions, support each other in the use, assessment and growth to support every student as we develop, model and teach 21st Century skills by providing robust and on-going professional learning opportunities aligned with the goals and objectives of the 1:1 student technology program including both instructional and assistive technology.

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2. Select the NYSED goal that best aligns with this district goal.

Provide access to relevant and rigorous professional development to ensure educators and leaders are proficient in the integration of learning technologies

3. Target Student Population(s). Check all that apply.

□ All students □ Economically disadvantaged students □ Early Learning (Pre-K -3) □ Students between the ages of 18-21 □ Elementary/intermediate □ Students who are targeted for dropout □ Middle School □ prevention or credit recovery programs □ High School □ Students who do not have adequate access to □ Students with Disabilities □ computing devices and/or high-speed internet at □ English Language Learners □ their places of residence □ Students who are migratory or seasonal □ Students who do not have internet access at farmworkers, or children of such workers □ Students experiencing homelessness and/or □ Students in foster care housing insecurity □ Students in juvenile justice system settings □ Vulnerable populations/vulnerable students			
□ Elementary/intermediate       □ Students who are targeted for dropout         □ Middle School       □ prevention or credit recovery programs         □ High School       □ Students who do not have adequate access to         □ Students with Disabilities       computing devices and/or high-speed internet at         □ English Language Learners       their places of residence         □ Students who are migratory or seasonal       □ Students who do not have internet access at         farmworkers, or children of such workers       their place of residence         □ Students experiencing homelessness and/or       □ Students in foster care         housing insecurity       □ Students in juvenile justice system settings         □ Vulnerable populations/vulnerable students	☑ All students		□ Economically disadvantaged students
<ul> <li>□ Middle School</li> <li>□ High School</li> <li>□ Students who do not have adequate access to</li> <li>□ Students with Disabilities</li> <li>□ English Language Learners</li> <li>□ Students who are migratory or seasonal</li> <li>□ Students who do not have internet access at</li> <li>farmworkers, or children of such workers</li> <li>□ Students experiencing homelessness and/or</li> <li>□ Students in juvenile justice system settings</li> <li>□ Vulnerable populations/vulnerable students</li> </ul>	□ Early Learn	ing (Pre-K -3)	□ Students between the ages of 18-21
<ul> <li>High School</li> <li>Students who do not have adequate access to</li> <li>computing devices and/or high-speed internet at</li> <li>English Language Learners</li> <li>Students who are migratory or seasonal</li> <li>Students who do not have internet access at</li> <li>farmworkers, or children of such workers</li> <li>Students experiencing homelessness and/or</li> <li>Students in foster care</li> <li>housing insecurity</li> <li>Students in juvenile justice system settings</li> <li>Vulnerable populations/vulnerable students</li> </ul>	□ Elementary	/intermediate	☐ Students who are targeted for dropout
□ Students with Disabilities       computing devices and/or high-speed internet at         □ English Language Learners       their places of residence         □ Students who are migratory or seasonal       Students who do not have internet access at         farmworkers, or children of such workers       their place of residence         □ Students experiencing homelessness and/or       Students in foster care         housing insecurity       Students in juvenile justice system settings         □ Vulnerable populations/vulnerable students	□ Middle Scho	pol	prevention or credit recovery programs
□ English Language Learners their places of residence □ Students who are migratory or seasonal □ Students who do not have internet access at farmworkers, or children of such workers their place of residence □ Students experiencing homelessness and/or □ Students in foster care housing insecurity □ Students in juvenile justice system settings □ Vulnerable populations/vulnerable students	☐ High Schoo	I	☐ Students who do not have adequate access to
□ Students who are migratory or seasonal □ Students who do not have internet access at farmworkers, or children of such workers their place of residence □ Students experiencing homelessness and/or □ Students in foster care housing insecurity □ Students in juvenile justice system settings □ Vulnerable populations/vulnerable students	☐ Students wi	th Disabilities	computing devices and/or high-speed internet at
farmworkers, or children of such workers their place of residence  Students experiencing homelessness and/or Students in foster care housing insecurity Students in juvenile justice system settings Vulnerable populations/vulnerable students	□ English Lan	guage Learners	their places of residence
□ Students experiencing homelessness and/or □ Students in foster care housing insecurity □ Students in juvenile justice system settings □ Vulnerable populations/vulnerable students	□ Students wh	no are migratory or seasonal	☐ Students who do not have internet access at
housing insecurity  Students in juvenile justice system settings  Vulnerable populations/vulnerable students	farmworkers, o	r children of such workers	their place of residence
□ Vulnerable populations/vulnerable students	□ Students ex	periencing homelessness and/or	□ Students in foster care
	housing insecu	rity	□ Students in juvenile justice system settings
Other (please identify in Question 3a, helpsy)			□ Vulnerable populations/vulnerable students
Durier (please identity in Question 3a, below)			☐ Other (please identify in Question 3a, below)

4. Additional Target Population(s). Check all that apply.

☑ Teachers/Teacher Aides
☑ Administrators
□ Parents/Guardians/Families/School Community
□ Technology Integration Specialists
□ Other

5. How will this instructional technology goal be measured and evaluated during and after implementation? Be sure to include any tools and/or metrics that are part of this evaluation process. Examples might be formative data, local, state, and/or national LEA benchmarks, metrics from instructional software, other technology evaluation programs, etc.

The Sagaponack Common School is in a unique situation due to its small student population (11 students for the 2020/2021 school year and 9 projected for the 2021/2022 school year), having a staff of 2 teachers, and only teaching kindergarten through grade 3. Administrators, Teachers and Staff are able to have both formal and informal meetings between the teachers, the director of technology, and the principal/Superintendent on a weekly and, sometimes, daily basis. Based on these conversations, we are able to assess their varying and changing needs and can provide professional development accordingly. Once this goal is accomplished, all the teachers will be using these techniques they learn in their classrooms. For example, teachers who attend a professional development workshop for Google skills would be using Google classroom to post assignments and/or homework at least once per week. Students will complete all assignments given to them and turn those assignments in to the teachers by their due date.

6. List the action steps that correspond to Goal #3 from your answer to Question 1, above. All cells in the table must

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### 2022-2025 Instructional Technology Plan - 2021

IV. Action Plan - Goal 3

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be populated. If you have less than four action steps for this goal, you must enter N/A into columns two, three, four, five, and seven, and choose June 30, 2021 in the date column for all unneeded rows in the table.

	Action Step	Action Step - Description	Responsible Stakeholder:	"Other" Responsible Stakeholder	Anticipa ted date of complet ion	Anticipated Cost
development through the Model Schools Program, instructional technology product vendors, BOCES and		Superintendent and School Board to ensure recurring budget for professional development through the Model Schools Program, instructional	Superintendent	N/A	01/01/2 025	20,000
Action Step 2	Planning	Identify best practices for Google for Education Suite training for administrative and instructional staff to ensure seamless use of best practices in instructional technology, communication and administration of instructional and assessment systems.	Superintendent	N/A	09/01/2 023	0
Action Step 3	Professional Development	Provide best practices and training for administrative and instructional staff to ensure seamless use of best practices in instructional technology, communication and administration of instructional and assessment systems.	Director of Technology	N/A	06/30/2 025	10000
Action Step 4	Evaluation	Assess the professional development plan each year through surveys of teachers, staff and families,	Other (please identify in Column 5)	Technology committee	06/30/2 025	0

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IV. Action Plan - Goal 3

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Actio		-	Responsible Stakeholder:	Stakeholder	Anticipa ted date of complet ion	Anticipated Cost
	ci a a ss A tt	observation of in- classroom practice and interviews with administrators and service providers. Adjust plan to meet the needs of all constituents.				

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#### 7. This question is optional.

If more action steps are needed, continue to list the action steps that correspond to Goal #3 from your answer to Question 1, above.

	Action Step	Action Step - Description	Responsible Stakeholder:	"Other" Responsible Stakeholder	Anticipa ted date of complet ion	Anticipated Cost
Action Step 5	(No Response)	(No Response)	(No Response)	(No Response)	(No Respo nse)	(No Response)
Action Step 6	(No Response)	(No Response)	(No Response)	(No Response)	(No Respo nse)	(No Response)
Action Step 7	(No Response)	(No Response)	(No Response)	(No Response)	(No Respo nse)	(No Response)
Action Step 8	(No Response)	(No Response)	(No Response)	(No Response)	(No Respo nse)	(No Response)

# 8. Would you like to list a fourth goal?

No

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1. Explain how the district use of instructional technology will serve as a part of a comprehensive and sustained effort to support rigorous academic standards attainment and performance improvement for students.

Technology literacy is key to lifelong learning. Sagaponack Common School District will focus on ensuring students are appropriately technology literate for their grade level (K-3) through integration of technology in professional development, curriculum and supplementary learning opportunities. The district will ensure that the most innovative and effective research-based instructional practices are implemented as new and effective technology tools become available. To support comprehensive and rigorous standards attainment and performance improvement, the Sagaponack School will use instructional technology in the following way:

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- Provide effective online teacher and student resources that provide supplemental teaching and learning tools that support classroom learning. This could be in the form of video, web pages or online reference materials.
- -Teachers use all of the available forms of technology to create well-researched, well-designed, standards focused, and engaging lessons for their students. Teachers use document cameras, Interactive Smart Boards and digital projectors to present resources and lessons to students.
- Information literacy is supported by the teachers using computers for research, showing instructional materials and communication with peers and parents via email.
- Technology resources will be used to improve two-way communication between home and school.
- All administrators and teachers will access and use student information for data-driven decision-making to improve student academic achievement.
- Students will use technology to demonstrate their understanding of concepts through various means such as, but not limited to presentations, project based learning, and individual learning styles.
- 2. Explain the strategies the district plans to implement to address the need to provide equitable learning "everywhere, all the time" (National Technology Plan). Include both short and long-term solutions, such as device access, internet access, human capacity, infrastructure, partnerships, etc.

The Sagaponack Common School District prides itself on its individualized learning style. The district plans on continuing this educational philosophy.

Personalized learning refers to instruction in which the pace of learning and the instructional approach are optimized for the needs of each learner. Learning objectives, instructional approaches, and instructional content (and its sequencing) all may vary based on learner needs. In addition, learning activities are meaningful and relevant to learners, driven by their interests, and often self-initiated. The one room schoolhouse building offers collaborative learning opportunities between the different grade levels. The teachers are able to differentiate learning to each individual student based on their academic needs. Daily collaboration between our teachers ensures the students are getting a balanced yet individualized educational experience. The school currently partners with many local community groups to give the students a well rounded and uniquely individualized education. It plans to expand these partnerships using the technology currently available. We are able to offer many programs and technological enhancements due to our small size.

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□ Other (please identify in Question 4a, below)

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Students with disabilities may be served through the use of instructional technology as well as assistive technology devices and services to ensure access to and participation in the general education curriculum. Describe how instruction using technology is differentiated to support the individual learning needs of students with disabilities.

Sagaponack Common School District is committed to making full use of all opportunities for accessing the curriculum, applying best practices for Universal Design for Learning, and ensuring all settings including the classroom, pull-out interventions and home are equipped with and able to apply best practices for technology use with students with disabilities.

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The District has employed a variety of instructional technology programs to provide individualized technology-based learning to differentiate instruction to support all learning styles including students with special needs. In addition, with the 1:1 program, students' individual computers are set to meet their needs, including assistive technology and apps that change the text to improve readability for students with special needs/ELL. This will ensure that all students receive the same content and communicate their ideas as they learn how to read and write at grade level. Teachers will be able to use technology to scaffold assignments so students will be able to demonstrate their best work in ways that are motivating and appropriate to grade-level learning objectives.

By utilizing resources available at ES BOCES, Sagaponack Common School District will be able to better understand innovative emerging technologies and try those technologies to ensure success, before purchasing. With the help of the mentors at BOCES Model Schools program, teachers and support providers will have access to the specialized knowledge by professionals trained in using emerging technology innovations for students with special needs.

4. How does the district utilize technology to address the needs of students with disabilities to ensure equitable access to instruction, materials, and assessments? Please check all that apply from the provided options and/or check 'Other' for options not available on the list.

☐ Class lesson pla	ans, materials, and assignment instructions are available to students and families for "anytime, anywhere" access							
(such as through a	such as through a class website or learning management system).							
□ Direct instruction	n is recorded and provided for students to access asynchronously (such as through a learning management system							
or private online vio	eo channel).							
☑ Technology is used to the desired to the des	sed to provide additional ways to access key content, such as providing videos or other visuals to supplement verbal							
or written instruction	n or content.							
☑ Text to speech a	and/or speech to text software is utilized to provide increased support for comprehension of written or verbal							
language.	language.							
☑ Assistive technology	ology is utilized.							
☑ Technology is used	sed to increase options for students to demonstrate knowledge and skill.							
✓ Learning games	and other interactive software are used to supplement instruction.							

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5.	Please select the professional development that will be offered to teachers of students with disabilities that will
	enable them to differentiate learning and to increase student language and content learning through the use
	of technology. Please check all that apply from the provided options and/or check 'Other' for options not available
	on the list.

☑ Technology to support writers in the	☑ Using technology as a way for students with
elementary classroom	disabilities to demonstrate their knowledge and
☐ Technology to support writers in the	skills
secondary classroom	☑ Multiple ways of assessing student learning
☑ Research, writing and technology in a digital	through technology
world	☑ Electronic communication and collaboration
☑ Enhancing children's vocabulary development	☑ Promotion of model digital citizenship and
with technology	responsibility
☑ Reading strategies through technology for	☑ Integrating technology and curriculum across
students with disabilities	core content areas
☑ Choosing assistive technology for instructional	☐ Helping students with disabilities to connect
purposes in the special education classroom	with the world
☑ Using technology to differentiate instruction in	☐ Other (please identify in Question 5a, below)
the special education classroom	

6. How does the district utilize technology to address the needs of English Language Learners to ensure equitable access to instruction, materials, and assessments? Please check all that apply from the provided options and/or check 'Other' for options not available on the list.

	Class lesson plans, materials, and assignment instructions are available to students and families for "anytime, anywhere" access						
(sı	such as through class website or learning management system).						
	Direct instruction is recorded and provided for students to access asynchronously (such as through a learning management system						
or	private online video channel).						
☑	Technology is used to provide additional ways to access key content, such as providing videos or other visuals to supplement verbal						
or	written instruction or content.						
☑	Text to speech and/or speech to text software is utilized to provide increased support for comprehension of written or verbal						
lar	nguage.						
	Home language dictionaries and translation programs are provided through technology.						
	Hardware that supports ELL student learning, such as home-language keyboards, translation pens, and/or interactive whiteboards, is						
uti	lized.						
☑	Technology is used to increase options for students to demonstrate knowledge and skill, such as through the creation of a product or						
re	cording of an oral response.						
⊌	Learning games and other interactive software are used to supplement instruction.						
	Other (Please identify in Question 6a, below)						

7. The district's Instructional Technology Plan addresses the needs of English Language Learners to ensure equitable access to instruction, materials, and assessments in multiple languages.

No

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Please select the professional development that will be offered to teachers of English Language Learners that will enable them to differentiate learning and to increase their student language development and content learning with the use of technology. Please check all that apply from the provided options and/or check 'Other' for options not available on the list.

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☑ Technology to support writers in the	☑ Multiple ways of assessing student learning
elementary classroom	through technology
☐ Technology to support writers in the	☐ Electronic communication and collaboration
secondary classroom	☑ Promotion of model digital citizenship and
☑ Research, writing and technology in a digital	responsibility
world	☐ Integrating technology and curriculum across
☑ Writing and technology workshop for teachers	core content areas
☑ Enhancing children's vocabulary development	□ Web authoring tools
with technology	☐ Helping students connect with the world
☑ Writer's workshop in the Bilingual classroom	☐ The interactive whiteboard and language
☑ Reading strategies for English Language	learning
Learners	☑ Use camera for documentation
☑ Moving from learning letters to learning to	□ Other (please identify in Question 8a, below)
read	
☑ The power of technology to support language	
acquisition	
☑ Using technology to differentiate instruction in	
the language classroom	

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9. How does the district utilize technology to address the needs of students experiencing homelessness and/or housing insecurity to ensure equitable access to instruction and learning? Please check all that apply from the provided options and/or check 'Other' for options not available on the list.

☑ McKinney-Vento	☑ Provide students a way to	☑ Conduct regular educational
information is prominently	protect and charge any devices	check-ins with all students
located on individual school	they are provided/with/by the	experiencing homelessness
websites, as well as the district	district.	and/or housing insecurity and
website.	☑ Replace devices that are	secure any help needed to keep
☐ If available,	damaged or stolen/as needed.	up with course work.
online/enrollment is easily	☑ Assess readiness-to-use	□ Adjust assignments/to be
accessible, written in an	technology/skills/before	completed successfully
understandable manner,	disseminating devices to	using/only/the/resources
available in multiple languages	students experiencing	students have available./
and accessible from a phone.	homelessness and/or housing	☐ Provide online mentoring
☑ Offer/phone/enrollment as	insecurity.	programs.
an alternative to/in-	☑ Create individualized plans	☑ Create in-person and web-
person/enrollment.	for providing access to	based
☐ Set enrollment forms to	technology and internet on a	tutoring/programs/spaces/and/o
automatically provide the	case-by-case basis for any	r live chats/to assist with
McKinney-Vento liaison with	student experiencing	assignments and
contact information for students	homelessness and/or housing	technology/issues.
who indicate possible	insecurity.	☐ Offer a technology/support
homelessness and/or housing	☑ Have/resources/available	hotline during flexible hours.
insecurity	to/get/families and students	☐ Make sure
☑ Create a survey to obtain	step-by-step instructions on	technology/support is offered in
information/about students'	how to/set-up and/use/their	multiple languages.
living situations,/contact	districts Learning Management	□ Other (Please identify in
information,/access to internet	System or website.	Question 9a, below)
and devices for/all/students	☐ Class lesson plans,	
in/the/enrollment processes/so	materials, and assignment	
the district can/communicate	instructions are available to	
effectively and/evaluate their	students and families for	
needs.	□ Direct instruction is	
□ Create simple videos in	recorded and provided for	
multiple languages, and with	students to access	
subtitles, that explain	asynchronously (such as	
McKinney-Vento rights and	through a learning	
services, identify the	management system, DVD,/ or	
McKinney-Vento liaison, and	private online video channel)./	
clarify enrollment instructions.	☑ Technology is used to	

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□ Create mobile enrollment provide additional ways to stations by equipping buses access key content, such as with laptops, internet, and staff providing videos or other at peak enrollment periods. visuals to supplement verbal or ☑ written instruction or content. Provide/students/experiencing homelessness/and/or housing insecurity with tablets or laptops, mobile hotspots, prepaid cell phones, and other devices and connectivity.

- 10. How does the district use instructional technology to facilitate culturally responsive instruction and learning environments? Please check all that apply from the provided options and/or check 'Other' for options not available on the list.
  - ☑ a) The district uses instructional technology to strengthen relationships and connections with families to assist in building a culturally responsive learning environment to enhance student learning.
  - ☑ b) The district uses instructional technology to facilitate classroom projects that involve the community.
  - ☑ c) The district uses instructional technology to develop and organize coherent and relevant units, lessons, and learning tasks that build upon students' cultural backgrounds and experiences.
  - ☑ d) The district uses instructional technology to assist in varying teaching approaches to accommodate diverse learning styles and language proficiencies.
  - □ e) The district uses instructional technology to enable students to communicate and collaborate with students in different schools or districts in New York State, the United States, or with different countries.
  - ☑ f) The district uses instructional technology to facilitate collaborative classroom projects among heterogeneous student groups.
  - ☐ g) Other (please identify in Question 10a, below)

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# VI. Administrative Management Plan

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#### 1. Staff Plan

Provide the Full-Time Equivalent (FTE) count, as of plan submission date, of all staff whose primary responsibility is delivering technology integration training and support and/or technical support.

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	• •
	Full-time Equivalent (FTE)
District Technology Leadership	0.10
Instructional Support	0.10
Technical Support	0.15
Totals:	0.35

#### 2. Investment Plan

Provide a three-year investment plan to support the vision and goals. All costs must be calculated for the entire three year-period, not annualized. For example, if a cost occurs annually, the estimated cost should include the annual cost times three.

Provide a three-year investment plan to support the vision in Section II and goals in Section IV.

A chart with drop-down choices is provided in order for NYSED to obtain consistent responses to this question.

All cells in the table must be populated. If you have less than four items in your plan, you must choose N/A for columns one, two, four, five and six, and put zero in column three (estimated cost) for each unneeded row.

	Anticipated Item or Service	"Other" Anticipated Item or Service	Estimated Cost	Is Cost One- time, Annual, or Both?	Potential Funding Source	"Other" Funding Source
1	Instructional and Administrative Software	na na	20,000	Annual	☑ BOCES Co- Ser purchase ☑ District Operating Budget □ District Public Bond □ E-Rate □ Grants □ Instructional Materials Aid □ Instructional Resources Aid □ Smart Schools Bond Act □ Other (please identify	na
					in next column,	

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	Anticipated Item or Service	"Other" Anticipated Item or Service	Estimated Cost	Is Cost One- time, Annual, or Both?	Potential Funding Source	"Other" Funding Source
					to the right)	
2	End User Computing Devices	na	10,000	Annual	<ul> <li>☑ BOCES Co-Ser purchase</li> <li>☑ District</li> <li>Operating</li> <li>Budget</li> <li>□ District</li> <li>Public Bond</li> <li>□ E-Rate</li> <li>□ Grants</li> <li>□ Instructional</li> <li>Materials Aid</li> <li>□ Instructional</li> <li>Resources Aid</li> <li>□ Smart</li> <li>Schools Bond</li> <li>Act</li> <li>□ Other</li> <li>(please identify</li> <li>in next column,</li> <li>to the right)</li> <li>□ N/A</li> </ul>	na
3	Network and Infrastructure	na	7,500	Annual	<ul> <li>☑ BOCES Co-Ser purchase</li> <li>☑ District</li> <li>Operating</li> <li>Budget</li> <li>□ District</li> <li>Public Bond</li> <li>□ E-Rate</li> <li>□ Grants</li> <li>□ Instructional</li> <li>Materials Aid</li> <li>□ Instructional</li> <li>Resources Aid</li> </ul>	na

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	Anticipated Item or Service	"Other" Anticipated Item or Service	Estimated Cost	Is Cost One- time, Annual, or Both?	Potential Funding Source	"Other" Funding Source
					□ Smart Schools Bond Act □ Other (please identify in next column, to the right) □ N/A	
4	Professional Development	na	7,500	Annual	BOCES Co- Ser purchase District Operating Budget District Public Bond E-Rate Grants Instructional Materials Aid Instructional Resources Aid Smart Schools Bond Act Other (please identify in next column, to the right) N/A	na
Totals:			45,000			

3. Has the school district provided for the loan of instructional computer hardware to students legally attending nonpublic schools pursuant to Education Law, section 754?

Not Applicable

Districts are required to post either the responses to this survey or a more comprehensive technology plan that includes all of the elements in this survey. Please provide the URL here. The URL must link to a public website where the survey or plan can be easily accessed by the community.

https://sagaponackschool.org/school-board-meetings/#additional\_documents

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VII. Sharing Innovative Educational Technology Programs

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Please choose one or more topics that reflect an innovative/educational technology program that has been implemented for at least two years at a building or district level. Use 'Other' to share a topic that is not on the list.

☑ 1:1 Device Program	□ Engaging School	□ Policy, Planning, and
☐ Active Learning	Community through	Leadership
Spaces/Makerspaces	Technology	□ Professional Development /
☐ Blended and/or Flipped	□ English Language Learner	Professional Learning
Classrooms	☐ Instruction and Learning	□ Special Education
□ Culturally Responsive	with Technology	Instruction and Learning with
Instruction with Technology	□ Infrastructure	Technology
□ Data Privacy and Security	□ OER and Digital Content	□ Technology Support
□ Digital Equity Initiatives	□ Online Learning	□ Other Topic A
□ Digital Fluency Standards	□ Personalized Learning	□ Other Topic B
		□ Other Topic C

2. Provide the name, title, and e-mail of the person to be contacted in order to obtain more information about the innovative program(s) at your district.

	Name of Contact Person	Title	Email Address	Innovative Programs
Please complete all columns	Jeanette Krempler	District Clerk	clerk@sagaponackschool.co	☑ 1:1 Device
			m	Program
				□ Active Learning
				Spaces/Makerspaces
				□ Blended and/or
				Flipped Classrooms
				□ Culturally
				Responsive
				Instruction with
				Technology
				□ Data Privacy and
				Security
				□ Digital Equity
				Initiatives
				□ Digital Fluency
				Standards
				□ Engaging School
				Community through
				Technology
				□ English Language
				Learner
				☐ Instruction and
				Learning with

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VII. Sharing Innovative Educational Technology Programs

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Name of Contact Person	Title	Email Address	Innovative Programs
			Technology
			□ Infrastructure
			□ OER and Digital
			Content
			□ Online Learning
			□ Personalized
			Learning
			□ Policy, Planning,
			and Leadership
			□ Professional
			Development /
			Professional
			Learning
			□ Special Education
			Instruction and
			Learning with
			Technology
			□ Technology
			Support
			□ Other Topic A
			□ Other Topic B
			□ Other Topic C

3. If you want to list multiple contact points for the innovative programs above, please provide the names, titles, and e-mail addresses of the people to be contacted to obtain more information about the innovative program(s) at your district.

	Name of Contact Person	Title	Email Address	Innovative Programs
Please complete all columns	Terry Scammell	teacher	(No Response)	□ 1:1 Device
				Program
				☑ Active Learning
				Spaces/Makerspaces
				□ Blended and/or
				Flipped Classrooms
				□ Culturally
				Responsive
				Instruction with
				Technology
				□ Data Privacy and
				Security

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	Name of Contact Person	Title	Email Address	Innovative Programs
				☐ Digital Equity
				Initiatives
				□ Digital Fluency
				Standards
				☐ Engaging School
				Community through
				Technology
				☐ English Language
				Learner
				☐ Instruction and
				Learning with
				Technology
				□ Infrastructure
				☐ OER and Digital
				Content
				□ Online Learning
				✓ Personalized
				Learning
				□ Policy, Planning,
				and Leadership
				□ Professional
				Development /
				Professional
				Learning
				☐ Special Education
				Instruction and
				Learning with
				Technology
				□ Technology
				Support
				☐ Other Topic A
				□ Other Topic B
				□ Other Topic C
Please complete all columns	(No Response)	(No Response)	(No Response)	☐ 1:1 Device
				Program
				☐ Active Learning
				Spaces/Makerspaces
				□ Blended and/or

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Name of Contact Person	Title	Email Address	Innovative Programs
			Flipped Classrooms
			☐ Culturally
			Responsive
			Instruction with
			Technology
			☐ Data Privacy and
			Security
			☐ Digital Equity
			Initiatives
			☐ Digital Fluency
			Standards
			□ Engaging School
			Community through
			Technology
			□ English Language
			Learner
			☐ Instruction and
			Learning with
			Technology
			□ Infrastructure
			□ OER and Digital
			Content
			□ Online Learning
			□ Personalized
			Learning
			□ Policy, Planning,
			and Leadership
			□ Professional
			Development /
			Professional
			Learning
			□ Special Education
			Instruction and
			Learning with
			Technology
			□ Technology
			Support
			□ Other Topic A

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	Name of Contact Person	Title	Email Address	Innovative Programs
				☐ Other Topic B
				□ Other Topic C
Please complete all columns	(No Response)	(No Response)	(No Response)	□ 1:1 Device
				Program
				□ Active Learning
				Spaces/Makerspaces
				☐ Blended and/or
				Flipped Classrooms
				□ Culturally
				Responsive
				Instruction with
				Technology
				□ Data Privacy and
				Security
				□ Digital Equity
				Initiatives
				□ Digital Fluency
				Standards
				□ Engaging School
				Community through
				Technology
				☐ English Language
				Learner
				□ Instruction and
				Learning with
				Technology
				□ Infrastructure
				□ OER and Digital
				Content
				□ Online Learning
				□ Personalized
				Learning
				□ Policy, Planning,
				and Leadership
				□ Professional
				Development /
				Professional
				Learning

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Name of Contact Person	Title	Email Address	Innovative Programs
			☐ Special Education
			Instruction and
			Learning with
			Technology
			□ Technology
			Support
			☐ Other Topic A
			□ Other Topic B
			☐ Other Topic C

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