

Sagaponack Common School District

Shared Decision Making Team

May 7, 2024 Minutes for Meeting

1. The meeting was called to order by Mr. Finello at 2:50 pm on Tuesday, May 7, 2024
2. The following members were in attendance
 - a. Mr. Finello
 - b. Mr. Scammell
 - c. Mrs. Lombardo
 - d. Ms. Barton
 - e. Mrs. Thofte
 - f. Mrs. Davies- Not in Attendance
3. Mr. Finello discussed the upcoming 2024-25 proposed school budget. He explained how the budget is broken down into the categories of administration, capital, program budget and projected revenues. The proposed school budget does not exceed the tax cap and increased taxes are minimal. The proposed school budget was adopted by the Board of Trustees and will be voted on by the community on May 21st. Mrs. Barton asked why there was an increase in legal fees on next year's budget. Mr. Finello explained that the school lawyer is contacted anytime there is a change in an employee contract or if there are legal questions that need to be answered. He also discussed the increase in capital improvements and mentioned that the school will be shingling a portion of the school, painting the porches, painting the fence that surrounds the school, and replacing the sea saw to mahogany wood.
4. Mr. Finello spoke about the enrollment for the 2024-25 school year. Enrollment is estimated at 17 students for the upcoming year, including 4- pre-k, 5- kindergarten, 5- first graders, 2- second graders and 1- third grade student. Sagaponack will be having a visitation day on May 29th (rain date May 30th) from 1:30-2:30pm. Incoming families and current families will have time to socialize as students will be participating in an art activity with Mrs. Baer, the Art Teacher.

5. Mr. Finello informed the committee that Sagaponack School has a Workplace Violence Prevention policy in place. He discussed the policy statement that is in place to ensure the safety and security of employees. All employees are required to watch a violence prevention video at the beginning of the school year.
6. Mr. Finello explained that the New York State Education Department will be making changes to the District Wide Safety Plan for the upcoming 2024-25 school year. Mr. Finello went over anticipated changes. An idea which prompted these changes deals with trauma and what could be perceived by students and staff as a “trauma inducing event.” School evacuation and lockdown drills need to be carefully planned and carried out as to not cause trauma to the students. Parents will be notified about these drills via text or email. The SDMC approved the changes to the District Wide Safety Plan.
7. Mr. Scammell talked about upcoming school activities. Ms. Warlop, a kindergarten parent, had a great time with hosting a Mother’s Day craft for the students. She used clay to make necklaces and keychains. Mrs. Thofte, a parent of a kindergartener and 3rd grade student, will be coming to school in the upcoming weeks to present a slideshow of her Antarctica trip. The students will be visiting the Quogue Wildlife Refuge Center on May 21st and the end of year field trip is scheduled for June 4th to the LI Aquarium in Riverhead.
8. With no further questions or items for discussion, the meeting was adjourned at 3:35 pm.