

## **Sagaponack Common School District**

### **Shared Decision Making Team**

#### **Minutes for Meeting September 15, 2025**

1. The meeting was called to order by Mr. Finello at 2:50 pm on Monday, September 15, 2025

2. The following members were in attendance

- a. Mr. Finello
- b. Mr. Scammell
- c. Mrs. Lombardo
- d. Ms. Hatgistavrou
- e. Mr. Allsop
- f. Mrs. Thohte

3. Mr. Finello made a motion to approve two new committee members, Mr. Allsop and Mrs. Hatgistavrou. The motion was approved.

4. Mr. Finello discussed the Superintendent Conference Days that were completed by the staff prior to school starting (8/27, 8/28 and 9/2/25). The teachers spent the day with Dr. Peggie Staib, who is a representative from ESBOCES. Dr. Staib worked with the teachers on planning and improving instructional practice. Her focus was on individualized and differentiating instruction. She also discussed how to use AI (artificial intelligence) in the classroom using programs such as School AI and ChatGPT. The faculty also completed the annual NY State mandatory GCN (Global Compliance Network) training. GCN training covers topics such as blood-borne pathogens, bullying and sexual harassment. The last Superintendent Conference Day is scheduled for November 4th.

5. Mr. Finello updated the committee on the building improvements that happened over the summer. Some areas of the building were re-shingled, re-painted, screening of the floors and the exterior camera software updated.

6. Mr. Finello brought it to the Committee's attention that the school air conditioning unit is not functioning properly and will need to be replaced in the near future. The school is accepting quotes to upgrade the system and is waiting for Board approval.

7. Mr. Finello discussed that the school will be using a new school notification text message system, Textedly, to communicate quickly with parents.

8. Mr. Scammell and Mrs. Lombardo discussed how the beginning of the school had been going. The school welcomed 18 students, including three students who are brand new to the school. Also new to the school is a part-time Teacher Aide, Sarah Baylinson who will be working with Mr. Scammell's class. All students have settled in nicely. Assessments have been completed and reading groups are being made based on skill level.

9. Mr. Finello updated the Committee on the one change to the District-Wide School Safety Plan. This change includes the Cardiac Emergency Response Plan and Protocols. These protocols were taken from the American Heart Association and were individualized specifically for Sagaponack School. This plan is on the school district website for 30 days and will be sent to NY State in October.

10. With no further questions, the meeting was adjourned at 3:17pm.